Urban Renewal Improvement Grant Program
PRE-APPLICATION

Thank you for your interest in the City of Coos Bay's Urban Renewal Improvement Grant Program. Please complete this pre-application and staff will respond within 2–4 business days. If funding is available and your project is eligible, staff will discuss scheduling a formal project review with you and the Design Assistance Team (DAT).

Please do not complete a formal grant application until your pre-application has been accepted.

CONTACT INFORMATION
Email Address:

_____

Building/Business Address:

_____

Name & Type of Business:

_____

PROPERTY OWNER INFORMATION
Property Owner Name:

_____

Mailing Address:

_____

Phone Number: _____ Email Address:_____

APPLICANT INFORMATION
Applicant Name:

_____

Mailing Address:

_____

Phone Number: _____
Email Address: _____

Applicant relationship to property: ☐ Property Owner ☐ Tenant ☐ Prospective Tenant ☐ Other: _____
If applicant is not the property owner, does applicant have a lease? ☐ Yes ☐ No
If yes, Expiration Date: _____
If no, explain: _____

PROPERTY / FLOODPLAIN INFORMATION
Is the property in the Floodplain? ☐ Yes ☐ No ☐ Unknown / Staff to verify
If yes, will the valuation of proposed improvements exceed 50% of the value of the building, including past related improvements? ☐ Yes ☐ No ☐ Unknown

PROPOSED IMPROVEMENTS
Please check all that apply:
☐ Facade/exterior repair ☐ Painting ☐ Windows/doors ☐ Awning/canopy ☐ Signage ☐ Exterior lighting
☐ Roofing ☐ Accessibility improvements ☐ Landscaping/site improvements ☐ Parking/paving
☐ Interior improvements ☐ Structural improvements ☐ Other: _____

Briefly describe the proposed improvements, where the work will occur, and the condition or problem the project will address:

_____

_____

_____

PRELIMINARY PROJECT COST

Estimated Total Project Cost: $_____Estimated Grant Amount Requested: $_____

Estimated Applicant Contribution: $_____Estimates/Bids Obtained? Yes ☐ No ☐ In Progress ☐

PHOTOGRAPHS

Please provide current color photographs showing the existing condition of the area(s) where improvements are proposed. Include photographs of each applicable building elevation or project area. When practical, identify or mark the location of the proposed work on the photographs.

Photographs included with this pre-application: ☐ Yes ☐ No

CERTIFICATION

I have read and understand the requirements and limitations of the Urban Renewal Improvement Grant Program, including regulations related to the Floodplain referenced in this pre-application (if applicable). The information I have submitted is accurate to the best of my knowledge.

Applicant Signature (if not property owner) _____ Date _____

Property Owner Signature (Required) _____ Date _____